

**BUXI JAGABANDHU ENGLISH MEDIUM SCHOOL**

BHUBANESWAR-751014

Memo No. BJEMS/ 3929 /17

Dtd. 6.12.2017

**QUOTATION CALL NOTICE**

Sealed Quotations are here by invited by the undersigned from reputed Printers for printing and supply of School Magazine "BINDUSHREE" for the session 2017-18.

Interested Printers may submit their Quotations as per the following Terms and condition . The sealed Quotations in the prescribed FORM OF QUOTATION should reach the undersigned on or before 11<sup>th</sup> Decemeber 2017 by 3.00 PM positively.

Incomplete quotations & quotations received after stipulated date will be treated as invalid and rejected summarily. The party without having valid PAN, GST Number in the quotation shall not be considered. The envelope containing the quotation must be super-scribed as QUOTATION FOR SCHOOL MAGAZINE- 2017-18.

N.B: Sample Magazine of previous years available in the school office for ready reference of the suppliers/printers.

**TERMS AND CONDITIONS**

1. Quotations received after stipulated date and time without having the said specification or incomplete in any respect shall not be entertained.
2. The undersigned reserved the right to cancel either any or all quotations without assigning any reason thereof.
3. Magazine should be error free.
4. 5% - 10% will be deducted for the late delivery or error noticed after correction of the proof.
5. Delivery should be made in one lot in the school office within 30 days from the date of order placed.
6. Payment will be released on complete receipt of the orders subject to verification by the Magazine Committee & satisfaction of the undersigned.

  
PRINCIPAL

Memo No. BJEMS/ 3929 /17  
Copy forwarded to:

Dtd. 06-12-2017

1. The Notice Board of the School for information of public / Tenderers.
2. School website for information of person/printer on the concerned profession.
3. The concerned File for record.

PRINCIPAL

# BUXI JAGABANDHU ENGLISH MEDIUM SCHOOL

BHUBANESWAR-751014

## FORM OF QUOTATION FOR PRINTING OF SCHOOL MAGAZINE-2017-18.

Ref. quotation No. \_\_\_\_\_

Dtd.06.12.2017

Name of the printer. \_\_\_\_\_

Complete postal address \_\_\_\_\_

E-Mail. \_\_\_\_\_ Tel. Phone No. \_\_\_\_\_

PAN No. \_\_\_\_\_ TIN No. \_\_\_\_\_ GST No. \_\_\_\_\_

SI No.	Specifications	Rate
1	Size of Magazine – DY .21 cm X 28 cm 190 pages including inner & cover pages ( approximately) Inner paper-76 GSM JK Super Gloss/Finewith provision of pages marker	i. DTP Charges Rs. _____ ii. Designing Rs. _____ iii. Cost of paper Rs. _____ iv. Printing & binding charges Rs. _____
2	Single Colour-126 pages (approx) for writes-up, Articles etc. Colour photo pages-64 pages (approx) with 76 GSM S Gloss /fine paper.	v. Page marker Rs. _____ vi. Additional charges Rs. _____ for each 4 pages (inner) addition over and above 190 pages.
3	Cover page – multi colour 4 pages printing on both side with mat lamination with UV 300 GSM Sinhar Art Board with mat lamination.	
4	Quantity of Magazine-3800 nos. approximately.	
Cost of one book including Transportation		Rs. _____

- N.B.:
1. All page designing will be done by Printer
  2. The aforesaid specification is subject to change if need arises.
  3. TDS will be deducted as per IT rules.
  4. Sample Magazine of last year is available in school office for ready reference.

Signature of the  
Proprietor/Printer with  
Official seal and date